



COURSE OVERVIEW

PCP-100, Professional Prep, will be delivered in the classroom and on the road in an ambulance simulator. PCP-100 will provide the necessary tools and coaching to help OLS Academy graduates become more employable by industry. The students will receive coaching in the areas of driving, interviewing in front of a panel, licensing exam writing, and situational scenario testing.

Specific topics include: CEVO – Emergency Vehicle Operations, research methods, Basic Life Support, Community Paramedicine, the hiring process, and licensing exam prep.

MEETING TIMES & INSTRUCTIONAL METHODS

In-class sessions (virtual when warranted)

Lecture/Group Discussion: Tuesdays 10:15 – 12:00

Total hours: 28.25

REQUIRED MATERIALS, PREREQUISITES, & COREQUISITES

Textbook: None

Class Materials

Students will be expected to come to class prepared to participate in the scheduled activities. Instructors may also specify the use of mobile phones and laptops for some activities.

Supplemental Materials to be posted on the private members' area of the Omni Life Support website: Materials related to PCP-100 will be available for student access on this website. Academy faculty does not authorize the posting of PCP-100 materials on other sites.

Prerequisites: None

Corequisites: PCP-108, PCP-124, PCP-127, PCP-129

INSTRUCTOR(S)

Instructor: Kailee Heath

E-mail: Kailee.Heath@omnilifesupport.com

Voice: (506) 830-4277



LEARNING OUTCOMES:

Upon successful completion of this course, it is expected that students will have gained sufficient knowledge and skill to function as Paramedics in a competent and professional manner. By the end of the course, the student will be able to:

- Perform a vehicle safety check
- Demonstrate safe ambulance operation principles during CEVO and ambulance simulator activities.
- Describe the qualities of good research
- Explain the different roles that a Paramedic can fulfill other than practicing Paramedicine as a member of a 2-person land ambulance crew
- Describe the hiring process utilized by local industry providers
- Access workplace support services
- Perform Basic Life Support techniques as part of a multidisciplinary team
- Display the knowledge necessary to achieve success when writing provincial or National licensing exams

NOCP / Professional Readiness Alignment Statement:

PCP-100 supports professional readiness and transition-to-practice competencies related to professionalism, continuing professional development, communication, ambulance preparation/operation, workplace safety, and community-based paramedic roles.

GRADING

Students will receive a grade based on their engagement in each class, as outlined in the *Engagement Points Rubric*. A minimum of **70%** must be attained to receive a passing grade for PCP-100 Professional Prep.

Class Engagement 100%

EXPECTATIONS & TIPS FOR SUCCESS

Academic Standards and Workload: Appropriate professional tone is expected on all student submissions and examinations. This is to help build strong professional practice skills.



**OLS
Academy**

Primary Care Paramedicine 2026-27
Term 2 | Block 1 & 2
PCP-100 Professional Prep
OLS Academy
Course Outline
Cohort A

Class Protocol: Students are expected to be courteous & respectful of others, and mindful that a classroom, no matter the venue, is a shared working space with the primary goal of learning. Unnecessary distractions are to be minimized – that includes turning off cell phones and other distracters during lectures unless permission has been granted by the instructor.

Tardiness is strongly discouraged as it is in the Paramedic workplace. If for some reason you arrive late, please wait and enter the class during break.

Unless otherwise notified by the class instructor, attendance to all classes is mandatory. Absences will be dealt with on a case-by-case basis.

Absence Due to Special Circumstances or Illness: Let the Instructor know in advance if you need to be away due to special circumstances. If the event conflicts with class examinations, verification of the reason for absence will be required. **Total Amount of Absences Permitted = 2** classes. Courses such as BLS, DAL-Research, and CEVO require 100% attendance and participation in order to receive certification.

Communication Methods: Most communications regarding PCP-100 will be done during class sessions. Special announcements will be posted on the OLS Academy website. Emails sent to students will be sent from academy@omnilifesupport.com. Students can email the instructor at Kailee.Heath@omnilifesupport.com with the intended recipient's name in the subject line.

This outline is subject to change at the discretion of academy administrators.



Appendix A:

Engagement Points: A student's engagement will be graded out of 100. Please reference the applicable Course Outline, for weighting of Engagement Points.

Engagement points are evaluated using the following scale:

Fully Engaged (Full Points)	<ul style="list-style-type: none">• Student is present in class, has an absence excused by Faculty (e.g., medical appointment that cannot be scheduled outside of class hours), or, situation permitting, student is virtually present at lectures they are unable to attend physically.• Student comes to class prepared.• Student is not distracted by irrelevant activities on phone or another electronic device.• Student makes thoughtful contributions to the conversation.• Student shows an interest in and respect for the contribution of others.• Student actively participates in group activities.• Student hands in assignments in a timely manner.
Partially Engaged (Half Points)	<ul style="list-style-type: none">• Student is late for class.• Student is present but has not prepared for class.• Student is distracted by irrelevant activities on phone or another electronic device but discontinues behaviour when requested.• Student does not make thoughtful contributions to the conversation.• Student requires guidance from an instructor to behave appropriately; inappropriate behaviour is discontinued upon request.• Student is present but requires prompting and guidance to actively participate in group activities.• Student hands in assignments passed assigned deadline.
Disengaged (No Points)	<ul style="list-style-type: none">• Student is absent from class and, situation permitting, student refuses offer from Faculty to be virtually present at lectures they are unable to attend physically.• Student is distracted by irrelevant activities on phone or another electronic device but does not discontinue behaviour when requested.• Student requires guidance from an instructor to behave appropriately; inappropriate behaviour is not discontinued upon request.• Student displays disrespect to instructor and/or other students.• Student is present but does not participate in group activities.• Student does not hand in assignments.